

Florida Safety Council

DUI Program Rules And Regulations

ORANGE COUNTY
1505 East Colonial Drive
Orlando, FL 32803
(407) 896-1894
M - F: 8am - 6pm
Sat: 8am - 12pm

BREVARD COUNTY
1515 Elizabeth St
Suite C
Melbourne, FL 32901
(321) 952-5327
M - F: 8am - 5pm

SEMINOLE COUNTY
(in Main Street Square)
7800 S. US Hwy 17-912, Suite 100
Casselberry, FL 32730
(407) 831-7200
M - F: 8am - 5pm

BREVARD COUNTY
250 N Courtenay Pkwy
Suite 201
Merritt Island, FL 32953
(321) 631-2347
M - F: 8am - 5pm

OSCEOLA COUNTY
La Mirada Plaza
3501 West Vine St, Suite 124
Kissimmee, FL 34741
(407) 846-2555
M - F: 8am - 5pm

Name _____ Date _____
Last Name First Name Middle Name

General Information

All fees must be paid prior to receiving a class schedule.

Failure to provide accurate information may result in additional program requirements and additional fees. Please be honest.

You must be alcohol and drug free for all appointments, including registration.

Per Administrative Rule, a DUI Program may refuse to enroll any person who is unwilling to comply with the rules and procedures of the program or who is unwilling to make a full disclosure for purposes of an evaluation.

Evaluation Requirements

Florida Statutes require a substance abuse evaluation of anyone enrolled in a DUI Program. This evaluation will be accomplished in part by having you complete questions concerning your drinking and/or drug use habits, questions about your personal life, and questions about your DUI history. If you have any questions about these forms, you may speak with an enrollment officer.

The DUI Program is State certified to provide DUI education programs and complete DUI evaluations. All Evaluators, SSS Evaluators and Instructors are State certified and are under direct Clinical Supervision. After completing paperwork, you will be given an appointment with a State certified Evaluator who will complete various forms that relate to your responses.

A determination will be made if referral to a DCF licensed (or exempt by Statute) substance abuse treatment program will be required. There will be additional fees for this treatment as outlined in Florida Statutes.

90 Day Completion Requirement

Per Administrative Rule, any client who returns to the program more than ninety (90) days after the original enrollment to complete all or part of the program will have to re-enroll completely, including payment of all program fees. The following requirements must be completed within the 90 day period:

1. Enrollment paperwork.
2. An evaluation with a State certified DUI evaluator.
3. An appropriate, mandated DUI education program.

If you fail to complete any part of these requirements within the 90 day time period, you will forfeit all fees and will not receive credit for any component completed.

Per Administrative Rule, anyone entering the DUI Program (voluntarily, court ordered or as a requirement of DHSMV) is required to complete the educational requirements and obtain an evaluation within 90 days of enrollment. If your DUI conviction is dropped or dismissed but your Administrative Suspension remains valid, you must still complete the DUI Program within 90 days. Failure to do so may result in a notice of cancellation to DHSMV and repayment of the full fee upon re-enrollment.

Class Completion Requirements

1. Attendance at all classes, on time and in sequence.
2. No alcohol or other drug use within 24 hours of class.
3. Completion of all assignments.
4. Payment of all fees.

If you receive a class schedule prior to completion of your evaluation, you will not receive a certificate of completion until you complete all components of the DUI Program.

Transfer to Other DUI Programs

You must attend a DUI Program in the county where you work, live or attend school. You may transfer your DUI requirements from or to this office to comply with this requirement. Failure to complete official transfer paperwork may complicate your completion of the DUI Program. The transfer fee is \$25.00.

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Confidentiality Requirements

The confidentiality of alcohol and drug abuse records is maintained by this office in accordance with Federal Law 42 CFR (Part 2) as well as State requirements. This program may not say to any outside person that you attend this program or disclose any information which identifies you as an alcohol or drug client unless:

1. The client consents in writing.
2. The disclosure is allowed by Court order.
3. Information regarding child abuse or neglect is obtained.
4. The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.

Information concerning any alcohol or drug client may not be used to criminally investigate or prosecute that client. Violation of confidentiality is a crime.

Program Fees

ALL Program fees are non-refundable. Complete Program fees, including reset fees, are posted in the enrollment area and appear below

If you come to your evaluation appointment or to any scheduled class under the influence of alcohol or other drugs, or are uncooperative or disruptive and asked to leave evaluation or class, you will be required to pay ALL FEES AGAIN, per Florida Statute. In cases of documented financial need, a fee reduction or payment plan may be available.

Grievance Procedure

Any individual who wishes to file a grievance regarding services may do so in writing within 30 days of the date of service delivery. Correspondence should be directed to the Director of the DUI program at the address listed on this form. Client rights violations may be reported to DUI Programs Office.

Additional Information Required prior to your evaluation:

1. A copy of your arrest ticket with indicated B.A.L.
2. A copy of your probable cause/arrest affidavit.
3. If applicable, a copy of your court order.
4. One form of ID.

Level One Enrollment

\$320.00 (Includes \$5.00 DRI fee)

Class Reassignment: Level One

\$40.00 1st reassignment within 90 days of enrollment
\$75.00 2nd reassignment within 90 days of enrollment
\$153.00 3rd reassignment within 90 days of enrollment
\$320.00** Any class reassignment more than 90 days after enrollment

Evaluation Reassignment: Level One

\$75.00 1st reassignment within 90 days of enrollment
\$153.00 2nd reassignment within 90 days of enrollment
\$320.00** Any evaluation reassignment more than 90 days after enrollment

Evaluation not associated with DUI Program enrollment	\$150.00
Transfer fee	\$25.00
Administrative refund fee	\$25.00
Processing referral to different treatment agency fee	\$15.00
State assessment fee	\$15.00
Duplicate certificate fee	\$15.00
Out of State paperwork processing fee	\$75.00
Online processing fee	\$ 7.00
Saliva Screening fee per class session and evaluation	\$ 1.50
Per page copy fee	\$ 0.25

Level Two Enrollment

\$480.00 (Includes \$5.00 DRI fee)

Class Reassignment: Level Two

\$60.00 First reassignment within 90 days of enrollment
\$120.00 Second reassignment within 90 days of enrollment
\$238.00 Third reassignment within 90 days of enrollment
\$480.00** Any class reassignment more than 90 days after enrollment

Evaluation Reassignment: Level Two

\$75.00 1st reassignment within 90 days of enrollment
\$153.00 2nd reassignment within 90 days of enrollment
\$480.00** Any evaluation reassignment more than 90 days after enrollment

** Includes \$5.00 DRI fee

The complete, OFFICIAL Lifetime Florida Driving Record will be processed by the Florida Safety Council at the time of enrollment at a cost of \$15.00. If the MVR is supplied by the student, the Driving Record must be an OFFICIAL DHSMV-based printout, less than 15 days old for a Florida record and less than 30 days old for an out of state record, and reflect a LIFETIME record. If another state issued the Driver License, the lifetime record from that state will also need to be provided by the student.

I understand and have received a copy of these Rules and Regulations.

Date _____

Client Signature (Page 2 of 2)